

1 **CALIFORNIA FUTURE BUSINESS LEADERS OF AMERICA, INC.**  
2 **Board of Directors' Meeting**  
3 **MINUTES**  
4

*Mission Statement:*

*To bring business and education together in a positive working relationship  
through innovative leadership and career development programs*

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6 *California FBLA is a nonprofit Benefit Corporation. The Directors named by the Corporator in an*  
7 *action by Incorporation executed following filing of the Articles of Incorporation of the Corporation*  
8 *as named above, constituting the Board of Directors of this Corporation, held a regularly scheduled*  
9 *meeting at the time, the day, and at the place set forth as follows:*

10  
11 **DATE:** July 22, 2019

**PLACE:** Via Teleconference

12 **ITEM 1: CALL TO ORDER**

13 Donnette called the meeting to order at 7:00 a.m.

14  
15 **ITEM 2: ROLL CALL**

16 The following Directors, constituting all of the Directors named by the Incorporation and a majority  
17 of the authorized number of voting Directors (thereby establishing a quorum) of the board,  
18 participated in the meeting:

- 19 • Donnette Silva Carter, Chairman, Business and Industry Representative
- 20 • Braden Holstege, Vice Chairman, Business and Industry Representative
- 21 • Rohit Ramchandani, Treasurer, Business and Industry Representative
- 22 • John Chris Gomez, Secretary, Business and Industry Representative
- 23 • Jill Wright, Business and Industry Representative

24  
25 Non-Voting Members present:

- 26 • Molly Anderson, CDE Representative to FBLA
- 27 • Laura Martin, Business and Program Manager

28  
29 Directors not present:

- 30 • Dan Gunadi, Business and Industry Representative

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32  
33 **ITEM 3: NLC UPDATE – No action taken**

34 Jill reported on her experiences at SLC and being honored as California Business Person  
35 of the Year. Overall, California did very well in competition. Laura reported that California  
36 students were awarded a total of over \$25,000.00 in prize money.

37  
38 **ITEM 4: AUDIT RFP – Information only**

39 Laura reports on response she is getting for her proposal that she has sent out. Laura  
40 reports that the taxes for 2017/2018 had not been completed. She has followed up on that and the  
41 accounting firm has the information necessary.

42  
43 **ITEM 5: FINANCIALS & BUDGET – No action taken. Plan is to have budget available soon**  
44 **for approval.**

45  
46 **ITEM 6: CTSO MEETING (8/2/19) UPDATE – Information only. Molly reports on planning of**  
47 **meeting.**

48  
49 **ITEM 7: FINANCIAL LITERACY PROGRAM** – Jean Buckley has accepted our changes with  
50 minor changes. We are awaiting the final approval of the \$50,000.00 grant. Sue Christensen is  
51 going to coordinate this program.

52  
53 **ITEM 8: SLC JUDGE COORDINATOR** – Sue Christensen is considering the offer to take on  
54 this position and we are waiting for her to get back to us after her vacation.

55  
56 **ITEM 9: AFFILIATION AGREEMENT** - Molly indicated that efforts are being made to put  
57 this online for convenience.

58  
59 **ITEM 10: CDE CONTRACTS** – FY18/19 Invoices have all been approved and waiting to be  
60 processed. FY19/20 is the first CTSO contract to be submitted, so it is expected to be processed  
61 soon.

62  
63 **ITEM 11: ADVISER COMMUNICATION** – Donnette asked Laura to put together a welcome to  
64 send to the advisers in order to build morale.

65  
66 **ITEM 12: CAP CHANGES** – Braden suggests that the changes be communicated sooner than  
67 later in order to help with competitive event planning for local chapter advisers. This will be a  
68 priority for the next board meeting.

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70 **ITEM 13: SPONSORSHIPS/GRANT DEVELOPMENT** – Laura is trying to reach out to some  
71 of the larger entities sooner than later. A goal of \$25,000.00 is set for sponsorships.

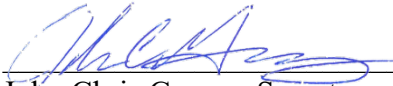
72  
73 **ITEM 14: ADVISER HANDBOOK UPDATE** – Plan is for this to be disseminated electronically  
74 and should be out by August 15<sup>th</sup>.

75  
76 **ITEM 15: NEXT BOARD MEETING** – Tentatively set for August 22, 2019 at 7:00 a.m. by  
77 phone.

78  
79 **ITEM 15: ADJOURNMENT**  
80 The meeting was adjourned at 7:58 a.m.

81  
82 Respectfully Submitted,

83  
84 CALIFORNIA FUTURE BUSINESS LEADERS OF AMERICA, INC.

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86  
87   
88 \_\_\_\_\_  
89 John Chris Gomez, Secretary  
90 Business and Industry Representative

July 22, 2019  
\_\_\_\_\_  
Date