

California Future Business Leaders of America

Conference Call

Minutes of September 15, 2019

Call to Order

The California Future Business Leaders of America Executive Board Meeting was called to order on Sunday, September 15, 2019 at 4:12 PM. The President was in the chair and the Secretary was present. I will now take roll call. When your name is called, state that you are present.

Attendance

The following 2019-2020 officers were present:

Venugopal Chillal, State President
Roma Bedekar, State Vice President, Bay Section
Kyle Tran, State Vice President, Central Section
Christine Huynh, State Vice President, Gold Coast Section
Joshua Zhang, State Vice President, Inland Section
Kelsea Whiting, State Vice President, Northern Section
Lauren Cho, State Vice President, Southern Section
Abbie Linhares, State Secretary
Clarissa Gao, State Public Relations Officer
Priscilla Goh, State Parliamentarian

The state officer adviser Dr. Looker was also present.

A quorum was established.

Reading and Report of Minutes

Approval of Minutes from August Conference Call

It was moved by Priscilla Goh to approve the August Conference Call Minutes at 4:15 PM and the motion carried under a unanimous vote.

After the approval of the meeting minutes, state secretary Abbie Linhares will email them to Ms. Sue Christensen to be posted on the CA FBLA website.

Treasurer's Report

None

Unfinished Business

The Californian

State Public Relations Clarissa Gao has it planned to release the first issue of the *Californian* on October 31st. In preparation for the issue, she has created a document that contains every article that will be a part of the issue. She has included an article about the CTE requirements for this year's chapters and has it planned to email this specific article to Mrs. Molly Anderson for approval before posting it. Due to the release date of the fall issue, the *Californian* will include a Leadership Development Institute (LDI) North recap and an LDI South preview. There will also be articles and information about FBLA alumni, the new California FBLA badging system, and the CAFBLA YouTube channel. Due to the mass of content in this issue, the State Executive Board discussed the idea of dividing the issue into different sections that will act as mini issues. This idea needs to be approved at the October Board Meeting by the Management Team before Clarissa alters the format of the issue.

YouTube Channel

State Vice President representing the Inland Section Joshua Zhang expressed interest in creating more fun and interesting content for the CAFBLA YouTube channel. He proposed the idea of changing the way that we made the videos. In preparation for this, Josh created a document that states every video idea that he has for the channel. Some ideas include videos of someone giving members advice about FBLA, vlogs, and professional involvement. State Secretary Abbie presented the idea of having members submit a YouTube video as a part of their application to the PR Council. It was asked that Josh create a tentative schedule of the YouTube channel posts and other information that he sees fit and send a copy of it to State President Venu and Dr. Looker for approval. It is also important to note that no video can be posted on the YouTube channel until at least one member of the CAFBLA Management Team approves the video.

State Projects Badge System

At this time, members are able to create accounts for state projects. Dr. Looker asked that every officer, especially the vice presidents, inform every chapter officer about the new badging system for state projects. It is important for every member, officer, and adviser to know that the deadline for individual state projects on February 28 at 11:59PM. This means that the adviser must approve and submit all projects before 11:59PM, otherwise they will not be accepted for any reason. The same is true for chapter projects, which are due on March 6th. It is also important to note that members are only allowed to complete a specific project once throughout their entire time in FBLA, meaning that if they complete every project in one year, they will not be able to repeat the projects the following years. An officer asked if chapter officers are allowed to check off members' projects and Dr. Looker responded by saying that officers and advisers may work together to check projects, but only if the chapter adviser allows it.

CTE Policies and Chapter Affiliation

Dr. Looker informed officers that Mrs. Molly Anderson has emailed every adviser the affiliation agreement form for the 2019-2020 year. She also explained the following to the officer team: every adviser must submit the agreement form, an officer is not allowed to submit it. The affiliation agreement form asks if the chapter is new or returning, the adviser name and their CTE credential, a list of CTE courses that the school offers, including their course codes, and the school address, the principal's name and contact information. After completion of the form, it

must be sent to Mrs. Anderson who will either approve or deny the form. If the form is approved, chapters will then be able to register their members. If they are a new chapter and are denied, the adviser may email Mrs. Anderson for an action plan to help get their chapter approved. It was noted that middle level chapters are exempt from this affiliation agreement form and that if all questions should go directly to Mrs. Molly Anderson.

New Business

HumansofCAFBLA

This topic will be moved to be discussed at the October Board Meeting.

Officer Guide and Application for 2020-2021

Dr. Looker requested that every state officer read through the 2020-2021 Officer Guide and Application and note the changes that were made.

National Councils and Officer Positions

Many members have been applying for National Councils, but in order to do so, they must have the approval of their state adviser. Dr. Looker asked the team to note that Mrs. Molly Anderson is the State Adviser. She also asked that the team spreads that information to every member that is wondering who to send a request for approval to.

Dr. Looker informed the team that the National FBLA website changed, so it will not allow people to register at the moment. She asked that we inform every person that is asking about the situation to stay calm because the National office is working on fixing it.

Adjournment

It was moved by Josh and seconded by Clarissa to adjourn the meeting and the motion carried under a unanimous vote. President Venugopal Chillal adjourned the meeting at 5:06 PM.

Abbie Linhares

State Secretary