



# FORM A – Statement of Assurance

Advisers attending California FBLA events must review and sign this form within the Registration System.

## California FBLA Leadership Development Institute October 21-23, 2022

Advisers attending California FBLA's LDI must review, sign, and submit this statement of assurance as part of the registration process.

As the adviser responsible for the students attending this event, I confirm that:

- I will abide by the Code of Conduct at all times.
- I will review the Permission/Participant Form with my students participating in LDI and I will have a completed copy of the Permission/Participant Form for each student participating in my possession prior to granting students access to the conference.
- I understand I can access the Permission/Participant Form at [www.cafbla.org](http://www.cafbla.org).
- I understand that California FBLA will not collect the individual student forms for this event and that they are to be kept in my possession.
- I understand that students attending the above event will have the opportunity to participate in activities outside of the conference facility, thus requiring walking or further public transportation. I have discussed this with the students and their parents/guardians and have also informed them of proper etiquette and safety precautions while traveling in/around metropolitan areas.
- I understand that proper completion of the Permission/Participant Form provides the best protection for my students' needs and my liability during a California FBLA event.
- I have checked with my administrator and have secured authorization for my chapter to participate in this event and have reviewed all school/district policies regarding supervision of students participating in the event and will abide by them.
- The responsibility for the safety of the attendees from this chapter rests with people signing this Statement of Assurance. The Adviser must be on-site at the event from start to finish including overnight. If the chapter participates in offsite activities/tours the adviser must provide chaperoning of all students (both those that remain on site and those participating in the offsite activities/tours).
- I will participate in all general sessions during the conference and fulfill my assigned responsibilities during the conference.
- I will enforce the conference Code of Conduct and Dress Code, and regularly check-in with my students.
- I will ensure that myself and chaperones assisting me will:
  - Be 21 or older
  - Follow the conference Code of Conduct and Dress Code
  - Act responsibly and interact appropriately with students

I have read the above and hereby offer assurance that I understand and agree to comply with the policies stated on the Permission/Participant Form.

***Note: This document is for reference. Adviser will review and sign this statement of assurance form upon registration for the conference.***