



#### IV. MISCELLANEOUS INFORMATION

Blazer Size: \_\_\_\_\_

Nearest Commercial Airport: \_\_\_\_\_

How many miles do you live from this airport? \_\_\_\_\_

#### V. CANDIDATE RESPONSES

(These questions can be answered on this form, or on a separate attached sheet. All portions of this form must be typed or computer generated. Candidates for National office should replace the word "state" with "national" in questions B, C, and D.)

- A. Why are you a member of FBLA?
  
- B. Explain your reasons for wanting to be a state officer?
  
- C. If you were elected as a state officer, what is one activity/project you would like to accomplish?
  
- D. Serving as a state officer is a major commitment of time, energy, and resources. Describe the arrangements you have made to ensure you can dedicate adequate levels of each if elected.

#### VI. SUBMITTING THIS APPLICATION

- A. **Attachments.** This application must be accompanied by the following documents:
  1. State Officer Transportation Consent Form
  2. Current transcript with business courses highlighted
  3. Résumé (include relevant FBLA activities and offices)
  4. Permission to Post to the Internet
  5. CA FBLA Code of Conduct and Medical Release Form
- B. **Received Deadlines.** Candidates must have their completed application packet **received** by the following dates:
  1. Section President/State Vice President candidates—January 16, 2009, Bay, Central, Inland; January 23, 2009, Gold Coast, Northern, Southern
  2. State and National Officer candidates—March 6, 2009
- C. **Mail to.** Candidates should submit their completed application packets to:
  1. State Vice President candidates—send to your Section Director with a copy of the materials to the temporary State Officers' Adviser
  2. State and National Officer candidates—send to the temporary State Officers' Adviser at:  
Kiki Nakauchi  
745 Claremont Drive  
Morgan Hill, CA 95037
- D. **All materials must be typed.** You may either use this form or supply computer generated forms.
- E. **Interviews.** Candidates for State and National Officer positions must be interviewed and approved by their respective Section Executive Board at a date and time set by each section (must be done by March 31).
- F. **Questions.** Feel free to contact Kiki Nakauchi, at [kikinakauchi@aol.org](mailto:kikinakauchi@aol.org).

## VII. APPLICATION CERTIFICATION

To become a state officer of California FBLA requires a commitment on the part of all parties involved. In order to make that commitment, each party must understand their responsibility in this leadership experience. In order for this application to be accepted, all appropriate signatures must be completed.

### A. Certification by Applicant and Parent/Guardian

If elected to serve as a California FBLA state or national officer, I agree to: (place an "x" in each box and sign)

- Remain committed to my education and family obligations.
- Make FBLA-PBL state (national) service my top priority after my education and family responsibilities.
- Promote the growth and success of my local FBLA chapter as well as California FBLA chapters.
- Follow the established state (national) officer guidelines, procedures, and regulations.
- Attend the State Leadership Summit and other training days.
- Attend all State Executive Board Meetings.
- Attend my section's leadership conferences.
- Attend the Leadership Development Institute and the State Leadership Conference.
- Cooperate with my school officials, local chapter advisers, and state chapter leaders at all times.
- Perform all assigned officer responsibilities.
- Keep my school administration, local adviser, and state leaders informed of all activities and results.
- Maintain the highest degree of personal honor, integrity, and ethics.

Candidate's Signature \_\_\_\_\_ Date \_\_\_\_\_

As the parent/guardian to \_\_\_\_\_, I agree to support his/her candidacy and, if elected, term as an FBLA State (National) Officer. I have read the State Officer Candidate Guide and Transportation Consent Form and will abide by the contents.

Parent/Guardian's Signature: \_\_\_\_\_ Date \_\_\_\_\_

### B. Certification by Local Chapter Adviser

If \_\_\_\_\_ is elected, I agree to: (place an "x" in each box and sign)

- Support this officer if he/she is elected.
- Assist the officer with the successful performance of his/her duties and responsibilities.
- Communicate with California FBLA leaders regarding any officer performance issues.
- Ensure that school officials are appropriately informed of officer activities.
- Attend the State Leadership Summit for all section and state officers.
- Attend all State Executive Board Meetings.
- Ensure that all school policies regarding travel and absences are followed.
- Assist the officer in making appropriate travel arrangements. I have completed the Travel Consent Form.
- Monitor the officer's academic program.

Adviser's Signature \_\_\_\_\_ Date \_\_\_\_\_

### C. Certification by School Administrator

If \_\_\_\_\_ is elected, I agree to: (place an "x" in each box and sign)

- Support this officer if he/she is elected
- Support the adviser's role throughout the year, including attendance at required events.
- Enable the officer (and adviser if needed) to attend required events.
- Allow the officer to travel according to the conditions outlined on the Transportation Consent Form.

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_

Administrator's Position \_\_\_\_\_ Phone \_\_\_\_\_

**2009-2010 CALIFORNIA FBLA OFFICER TRANSPORTATION CONSENT FORM  
(must be completed by all officer candidates)**

Candidate \_\_\_\_\_ Position \_\_\_\_\_

School \_\_\_\_\_ Adviser \_\_\_\_\_

School District \_\_\_\_\_ School Phone \_\_\_\_\_

**Official Travel Policies**

- California FBLA expects student officers to adhere to their local school district's student transportation and chaperone policy and procedures.
- Travel for official California FBLA activities must be approved prior to departure by the State Officers' Adviser or Section Director, as appropriate.
- Travel that is not approved in advance will not be eligible for expense reimbursement.

The following activities are mandatory and do not need to be approved in advance.

State Leadership Summit	Leadership Development Institute
Executive Board Meetings	Section Leadership Conferences
Section Officers/Advisers Training Days (if applicable)	State Leadership Conference

Please **check any or all appropriate statement(s)** regarding travel policies that will be required for this candidate/officer. In addition, please **attach a copy of the school district's student transportation/chaperone policy**.

**Transportation Options**

- \_\_\_\_\_ The above named student may provide his/her own transportation while performing his/her official responsibilities.
- \_\_\_\_\_ The above named student may be transported to official state officer responsibilities by a parent/guardian or immediate family member, or by public transportation at the choice of the parent/guardian.
- \_\_\_\_\_ The above named student may accept transportation to official state officer responsibilities with another state officer.
- \_\_\_\_\_ The above named student may accept transportation to official state officer responsibilities with an FBLA adviser from \_\_\_\_\_ (list school(s)).
- \_\_\_\_\_ The above named student may accept transportation to official state officer responsibilities with a representative of California FBLA.

**Chaperone Options**

- \_\_\_\_\_ The above named student may be chaperoned by a representative of California FBLA in the event that a school employee or parent is unable to participate in functions required of state officers in the fulfillment of their official responsibilities.
- \_\_\_\_\_ The above named student must be chaperoned by an official representative of the school district at any function required of state officers in the fulfillment of their official responsibilities.

On behalf of \_\_\_\_\_ High School, my signature below verifies that the above modes of transportation and chaperone requirements are in compliance with our official student transportation policies.

\_\_\_\_\_  
School Administrator \_\_\_\_\_  
Date

My signature below indicates that I have read and understand the enclosed student transportation policy. In addition, I agree to adhere to the above stated policies.

\_\_\_\_\_  
Parent/Guardian \_\_\_\_\_  
Date

\_\_\_\_\_  
Student \_\_\_\_\_  
Date